

From: DPA EIS Helpdesk

Sent: Friday, August 29, 2003 12:24 PM

To: All DPA Statewide Staff; All DPA State Associates; DFYS Eligibility Staff

Subject: Mass Change to run this weekend

**Broadcast to all DPA Statewide Staff, All DPA State Associates,
DFYS Eligibility Staff, and CMS Users**

From Systems Operations

MASS CHANGE TO RUN THIS WEEKEND

Systems Operations will be running the Temporary Assistance and Food Stamp Mass Change jobs this weekend, August 30 and 31.

DO NOT go into EIS or CMS after 6:00 PM Friday afternoon, August 29th.

Prior to running the Mass Change jobs, EIS tables will be updated with the new Food Stamp income limits, the FS excess shelter deduction, the FS maximum allotments, and the FS/TA regional utility standards that are effective October 1, 2003.

What will Temporary Assistance Mass Change do?

- Replace seasonally reduced Temporary Assistance benefits effective October 2003
- Recalculate Temporary Assistance benefits based on the new utility standards

What will the Food Stamp Mass Change do?

- Recalculate food stamp benefit amounts to incorporate any changes made by the Temporary Assistance Mass Change job

- Recalculate food stamp benefits based on the new table changes
- Create interface records for all individuals who are scheduled to receive Permanent Fund Dividends for 2003 (view on ININ)
- Create PFD income records on the UNIN screen in 10/03 for all clients scheduled to receive Permanent Fund Dividends for 2003 who are participating in active food stamp cases
- Create CANO records for food stamp cases that have PFD income records added
- Redetermine eligibility for food stamps based on PFD income:
 - If the PFD income causes the case to be over income, EIS suspends the food stamp case for October, opens a GA case for one month, and authorizes PFD hold harmless benefits in place of food stamps (Note: PFD hold harmless benefits will be issued by warrant, not on the Quest card.)
 - If the PFD income results in a reduced food stamp benefit, as well as a PFD hold harmless benefit, EIS issues the reduced food stamp benefit, opens a GA case for one month and authorizes a PFD hold harmless benefit
- Create a CANO and an Action History entry regarding the issuance of hold harmless benefits
- Generate notices to clients advising that PFD hold harmless benefits will be issued in the month of October
- Generate a report listing cases that were **not** mass changed (MASS2 report)
- Generate a report listing cases that **were** mass changed (MASP1 report)

When will Mass Change Reports be available?

Temporary Assistance and Food Stamp Mass Change reports will be mailed to offices statewide Tuesday, September 2, 2003. The reports will also be available on Document Direct.

The Temporary Assistance and Food Stamp Mass Change reports are combined. To simplify processing, information for combination cases and Food Stamp-only cases will appear on the same report.

If you have any system related questions, please contact the Help Desk at EISHelp@health.state.ak.us. If you have policy questions, please contact DPA Policy at DPAPolicy@health.state.ak.us.